

Materials Management Purchasing Department 101Old Venice Road, Osprey, FL 34229 Phone 941-486-2183 • Fax 941-486-2188 SarasotaCountySchools.net

## MEMORANDUM

- TO:Members of the School BoardDr. Todd Bowden, SuperintendentMitsi Corcoran, Assistant Superintendent Chief Financial Officer
- FROM: Carol A. Lichon, CPPO, Director of Materials Management
- TITLE: APPROVAL TO INCREASE PURCHASING LIMIT FOR THE ANTICIPATED PURCHASE OF MATERIALS OR SERVICES THROUGH PIGGYBACK CONTRACTING FROM VENDORS UNDER CONTRACT WITH A FEDERAL, STATE OR MUNICIPAL GOVERNMENT, OR A COOPERATIVE WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS

The attached purchase reference was approved for use on a prior Board Agenda as indicated on the attachment. This is a request to increase the original approved dollar amount for anticipated purchases.

The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

## **Requested by:**

**Financial Impact:** 

Carol A. Lichon

\$50,000.00

**<u>Recommended Motion</u>**: That the request to increase the purchasing limit for the anticipated purchase of materials or services through piggyback contracting, be approved as presented.

NAME OF OTHER ENTITIES BIDS	AWARDED VENDORS	REASON FOR INCREASE	APPROVED DOLLAR AMOUNT	REQUESTED INCREASE
Manatee County Schools Food Service Large Equipment	Beltram Edge Tool Supply, Inc. Clark Food Service Equipment, Inc. Alack Culinary TriMark Strategic Equipment, LLC	To purchase food service equipment.	APPROVED ON 5/15/18 \$150,000.00	\$50,000.00